UNIVERSIDAD DE LOS LAGOS

HOCHSCHULE FURTWANGEN UNIVERSITY HFU

AGREEMENT on STUDENT EXCHANGE

between

Universidad de Los Lagos, Osorno

and

Furtwangen University (HFU), Furtwangen

In order to implement a programme of student exchange in accordance with the Cooperation Agreement, Universidad de Los Lagos, Osorno and Furtwangen University, Furtwangen hereby agree that:

1. The exchange programme shall be administered through the International Relations Department of the Universidad de Los Lagos and the International Center at Furtwangen University.

2. Each university may send up to 4 undergraduate or graduate exchange students for one semester each year, or 2 undergraduate or graduate students for one year (two semesters). This number may vary according to demand, provided the exchange is based on reciprocity. Every effort will be made to maintain an evenly balanced annual exchange.

3. Exchange students will be exempted by the host institutions from the payment of their respective tuition fees. Other fees such as fees for sports facilities, library etc., may be charged.

4. Students will normally take a full course-load at the host institution, however internships may also be included in the exchange programme.

5. The undergraduate exchange or visiting students must have completed at least four semesters (two academic years) of study at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in the language of instruction. The DAAD language certificate is accepted as proof of language skills. While students nominated by the home university will generally be accepted by the host university, the latter reserves the right to make the final decision concerning admission of applicants.

6. Students accepted by Furtwangen University will have the status of "non-degree-seeking student". Students accepted by Universidad de Los Lagos will have the status of "non-degree-seeking student".

7. Students from Universidad de Los Lagos may enrol at Furtwangen University,subject to the university's standard rules and regulations, in all courses offered if they fullfil the requirements. Students from Furtwangen University may enrol at Universidad de Los Lagos subject to the university's standard rules and regulations, in all courses offered if they fullfil the requirements. Students with inadequate language proficiency can be admitted to language courses offered.

8. Any academic credit that the student receives from the host institution is transferable to the home institution in accordance with procedures determined by the homeinstitution. The host university will send the exchange students' transcript directly to the students' home university.

9. Exchange and visiting students are personally responsible for their living expenses, transportation, passports, visas, books and other personal expenses.

10. Students must have adequate and current medical and travel insurance from the time they leave home until they return to their home country.

11. Both universities will assist exchange and visiting students in all practical and academic matters, in particular concerning accommodation and registration for classes.

12. Both institutions reserve the right to dismiss an exchange or visiting student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate agreements regarding other participants.

13. Upon completion of studies at the host university, exchange and visiting students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home university.

14. Data Protection

Universidad de Los Lagos will observe the requirements of the European GeneralData Protection Regulation which can be found at:

https://eur-lex.europa.eu/eli/reg/2016/679/oj.

This means in particular that the partner university,

- will use student data for purposes of the academic exchange only
- will forward student data only to such persons as is necessary and will treat such data confidentially

- will store the student data securely
- will delete the student data as soon as they are no longer required.

15. **Applicable Laws and Regulations Norms on Prevention and Punishment of gender violence**. It is hereby stated that the existing internal legislations of the Universidad de Los Lagos, on sexual harassment, violence and gender discrimination in the academic field, which will be applicable to students, is understood to be incorporated into this agreement, academics and/or third parties participating in activities organized or developed by the Universidad de Los Lagos, in accordance with Law 21.369. The aforementioned internal regulations are available on the institutional website https://www.ulagos.cl/prevencionacoso/.

16. This exchange agreement will remain in effect for an initial period of five years from the date of the last signature. Thereafter it shall automatically be renewed annually. After the initial period of five years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year.

UNIVERSIDAD DE LOS LAGOS RECTOR

Prof. Oscar Garrido Álvarez
Rector
Universidad de Los Lagos, Osorno

Abril 10 de 2025

Dr. Alexandra Bormann
President
Furtwangen University, Furtwangen